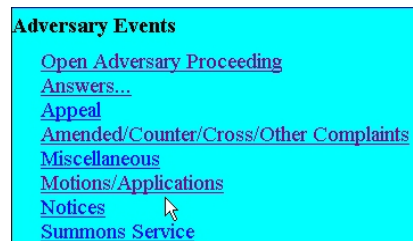


Motion for Summary Judgment.

STEP 1 Select **Adversary** from the *Main Menu*, and then click on the **Motions/Applications** hypertext link.



STEP 2 The **Case Number** entry screen displays.

A screenshot of a form titled 'Case Number'. It features a text input field containing the value '04-2035'. Below the input field are two buttons: 'Next' and 'Clear'.

- ◆ **Case Number** - enter a case number in YY-NNNN format
- ◆ Click on the **Next** button.

STEP 3 The **select the type of motion being filed** screen displays.

A screenshot of a screen with a list box containing the following options: 'Set Hearing (Document)', 'Set Status Conference', 'Show Cause', 'Stay', 'Stay Pending Appeal', 'Strike Document', 'Substitute Attorney', and 'Summary Judgment'. Below the list box are 'Next' and 'Clear' buttons. A mouse cursor is pointing at the 'Summary Judgment' option.

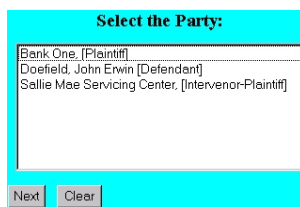
- ◆ Scroll down the list and click on **Summary Judgement**.
- ◆ Click on the **Next** button.

STEP 4 The **Joint filing with other attorney(s)** prompt is displayed.

A screenshot of a form with a checkbox labeled 'Joint filing with other attorney(s)'. Below the checkbox are 'Next' and 'Clear' buttons.

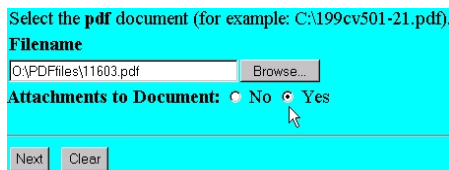
- ◆ Click in the **Joint filing with other attorney(s)** box to add any additional attorneys.
- ◆ Click **Next** to continue.

STEP 5 The **Select the Party** screen displays.



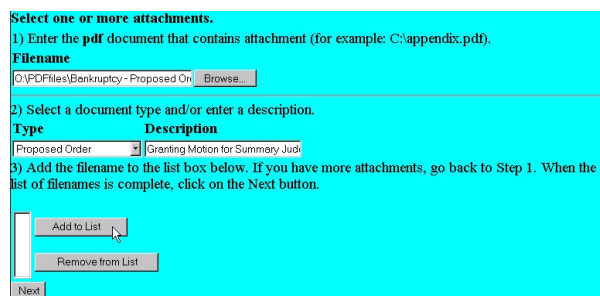
- ◆ Click on the party's name.
- ◆ Click on the **Next** button.

STEP 6 The **Select the pdf document** screen displays.



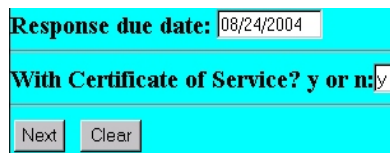
- ◆ Type the path and file name in the blank box, or
- ◆ Click on the **Browse** button to navigate to the appropriate directory and file.
- ◆ Click on the **Yes** radio button to **attach the Proposed Order** and any additional documents, (e.g. an exhibit, appendix).
- ◆ Click on the **Next** button.

STEP 7 The **Select one or more attachments:** screen displays.



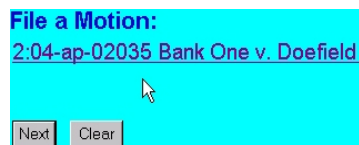
- ◆ Use the **Browse** button to navigate to the location of all necessary files.
- ◆ **Type** - click on the down arrow to select the type of attachment, if listed.
- ◆ **Description** - type in any additional description if needed.
- ◆ **Add to List** - click this button to add selected attachment to list. As documents are added to list, they will appear in the filename list box.
- ◆ Click on the **Next** button.

STEP 8 The **With Certificate of Service** screen displays.

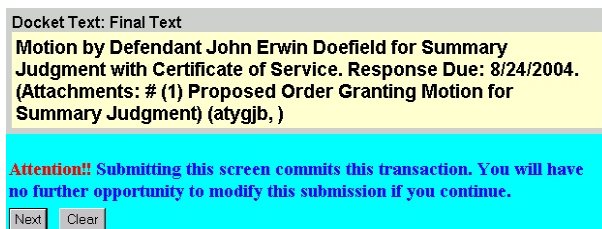


- ◆ **Response due date:** Defaults to 20 days..
- ◆ Type in a lowercase 'y' if the motion contains a **Certificate of Service** or a lowercase 'n' if there is no Certificate of Service.
- ◆ Click on the **Next** button.

STEP 9 A **Verification** screen displays. Verify the Case Number and Case Name, then click on the **Next** button.



STEP 10 The **Docket Text: Final Text** screen displays. This is the **LAST** opportunity to verify the accuracy of the information. Submission of this screen is **final**.



- ◆ Verify the final docket text. If correct, click **Next**.
- ◆ If the final docket text is incorrect, you must click on your **Browser's Back** button to correct your entries or to abort or restart the transaction, click on the **Bankruptcy** hyperlink on the *Menu Bar*.

STEP 11 The **Notice of Electronic Filing** screen will display showing the essential data for this filing. Scroll down to view the entire receipt.

Notice of Electronic Filing

The following transaction was received from atygjb, entered on 8/4/2004 at 4:10 PM EDT and filed on 8/4/2004

Case Name: Bank One v. Doefield
Case Number: [2:04-ap-02035](#)
Document Number: [8](#)

Docket Text:
Motion by Defendant John Erwin Doefield for Summary Judgment with Certificate of Service. Response Due: 8/24/2004. (Attachments: # (1) Proposed Order Granting Motion for Summary Judgment) (atygjb,)

The following document(s) are associated with this transaction:

Document description:Main Document
Original filename:O:\PDFfiles\11603.pdf
Electronic document Stamp:
[STAMP bkecfStamp_ID=1019576470 [Date=8/4/2004] [FileNumber=14486-0] [e6647f9ca5c9f455d424cbaac30348c290b27a296a7aba783dc9cabd6b5af4f2ba1962